Microsoft PowerPoint Advanced Course
Become a Presentation Pro with Elegant Training Center!
Step beyond basic slides and unlock the full creative power of PowerPoint. This course is designed for professionals, trainers, managers, and anyone who wants to create high-impact presentations that impress and engage any audience. Learn advanced techniques, animation, multimedia, data visualization, and smart design with the guidance of expert trainers.

Upcoming Batches

Talk to Raj Sir for schedules and batch details

Join Our Microsoft PowerPoint Advanced Course in Dubai

Elevate Your Presentation Skills to the Next Level
Move from ordinary slides to unforgettable presentations. In this course, you'll discover how to structure, design, and deliver powerful messages using advanced PowerPoint features. Perfect for business leaders, trainers, marketers, sales professionals, and anyone aiming for excellence in presentations.

Why Choose the Advanced PowerPoint Course?

- ✅ Learn cutting-edge design and storytelling techniques
- ✅ Master transitions, animations, and multimedia integration
- ✅ Create interactive, clickable presentations and e-learning content
- ✅ Visualize data with charts, infographics, and SmartArt
- ✅ Discover design hacks used by top consultants
- ✅ Save time with templates, slide masters, and automation tools
- ✅ Impress senior management, clients, and large audiences
- ✅ Boost your profile for leadership, sales, and training roles

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Who Should Join?

- ✅ Trainers, teachers, and educators
- ✅ Sales and marketing professionals
- ✅ Corporate managers, team leaders, and executives
- ✅ Business consultants and project coordinators
- ✅ Anyone who wants to present with confidence and creativity

Course Topics – Advanced PowerPoint

Professional Slide Design & Corporate Branding

- Using and customizing the Slide Master for global design changes
- Setting up and editing templates and themes for your organization
- Defining company color palettes, custom fonts, and logos
- Arranging content with gridlines, guides, and alignment tools
- Slide layout best practices: visual hierarchy, whitespace, and balance

Exercise: Brand a presentation from scratch using your company's identity

Advanced Visuals, SmartArt & Data Graphics

- Creating modern layouts with SmartArt, infographics, and icons
- Inserting and formatting high-quality images: cropping, transparency, background removal
- Advanced chart and table integration, including data from Excel
- Layering, grouping, and merging objects for custom visual effects
- Working with 3D models and SVG vector graphics

Exercise: Build a business summary slide using charts, infographics, and icons

Animation & Multimedia for Impact

- Applying advanced transitions: Morph, Fade, Push, and more
- Custom animation paths, sequencing, and timing for storytelling
- Animating charts, diagrams, and key slide elements
- Embedding and editing video/audio files; syncing narration
- Trigger-based animations and interactive on-click effects

Exercise: Create a demo slide with coordinated animations and embedded video

Interactivity, Navigation & Engagement

- Creating action buttons and clickable menus for non-linear navigation
- Adding hyperlinks to slides, documents, web content, and emails
- Using Zoom and Section Zoom for dynamic navigation experiences

- Building basic interactive quizzes or decision-tree slides

Exercise: Develop a mini interactive presentation or training module

Effective Delivery & Sharing

- Mastering Presenter View: notes, timer, pointer, and navigation

- Rehearsing with timings, automated playback, and slide recording

- Exporting presentations as video, PDF, or handouts for different audiences

- Sharing slides securely: cloud collaboration (OneDrive, Teams), and permissions

Exercise: Practice delivering slides using Presenter View and record a brief video presentation

Troubleshooting, Productivity & Best Practices

- Troubleshooting media, font, and compatibility issues

- Compressing images and media for performance and sharing

- Ensuring accessibility: alt text, reading order, high-contrast themes

- Using PowerPoint's Accessibility Checker

- Top productivity shortcuts, reusable templates, and slide libraries

- Design and presentation do's & don'ts for maximum clarity and engagement

Exercise: Quick-fire challenge – fix, polish, and improve a real-world business presentation

Real-Life Project, Q&A & Certificate

- Capstone mini-project: Each participant creates an advanced presentation on a business topic (with advanced visuals, animation, and interactivity)

- Trainer review, feedback, and improvement tips

- Live Q&A on workplace scenarios

- Completion Certificate from Elegant Training Center

Course Highlights

• Hands-on, project-based learning
• Real-world business scenarios and sample decks
• Create actual business, sales, and training presentations
• Free template packs and design resources

• Small batch sizes for personal guidance
• Flexible timings: weekday, weekend, and evening options
• Completion certificate from Elegant Training Center (KHDA-attested available)

Duration

⌛ **12 to 18 hours** (based on batch and pace)

Career Benefits

• Corporate Trainer / Presenter
• Marketing or Sales Manager
• Project Lead
• Business Consultant
• HR/Training Coordinator
• Any professional needing to present ideas clearly and impactfully

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📞 **Contact us for next batch schedule and course fees.**
Call/WhatsApp: +971 54 749 5664
Email: info@elegant-training.ae

Make your presentations stand out—learn advanced PowerPoint with Elegant Training Center!

Choose Elegant Training for Advanced PowerPoint

Transform your slides. Transform your impact.

🚀 **REAL-WORLD SKILLS FOR REAL AUDIENCES**
Go beyond text-heavy slides. Learn to craft visual stories, use data effectively, and engage every audience.

📊 **DETAILED, STEP-BY-STEP GUIDANCE**
Our trainers teach each feature in context, using business cases—marketing, HR, finance, and education.

⏰ **FLEXIBLE, MANAGEABLE SCHEDULES**
Attend on weekdays, weekends, or evenings—online or in-person. All classes are recorded for your revision.

🎪 EXPERT TRAINERS WITH CREATIVE FLAIR

Trainers with corporate and creative backgrounds share design secrets and best practices you won't find in basic courses.

🖥️ HANDS-ON, PRACTICAL TRAINING

You'll build and present real decks in class, get design critiques, and practice with interactive elements.

📝 PROJECTS & DESIGN CHALLENGES

Assignments include:
• Creating an interactive company profile
• Building a sales pitch with animation
• Designing infographics and visual dashboards
• Preparing a training module with embedded media
All projects get direct trainer feedback.

Advanced PowerPoint – FAQs

1. **Who teaches this course?**
   Expert trainers with corporate, creative, and training backgrounds—experienced in business, consulting, and education.

2. **Is this course right for me if I use PowerPoint already?**
   Yes! If you want to move beyond basics and build modern, professional presentations, this is the right course.

3. **What will I be able to do after the course?**
   Design branded templates, use multimedia, create advanced animations, build interactive slides, and present with confidence.

4. **Will I get one-on-one design feedback?**
   Yes, every participant gets personal tips, feedback, and support on their projects.

5. **What if I need help outside class?**
   Our trainers offer ongoing support by WhatsApp, email, or phone—before and after sessions.

6. **Are projects based on real business needs?**
   Absolutely. You'll build sales decks, business pitches, and training presentations, just like in top companies.

7. **What kind of assignments are there?**
   Mini-projects, business presentations, and interactive design challenges—with trainer critique.

8. **Will I learn design shortcuts and best practices?**
   Yes! Trainers share powerful hacks, quick fixes, and ways to avoid common design mistakes.

9. **Are there online and classroom options?**
   Yes—choose what works for you, with flexible scheduling.

10. **Will I get a certificate?**
    Yes, plus a KHDA-attested certificate (optional, extra cost).

11. **How does this help my career?**
    Strong presentation skills are essential for promotions, leadership, sales, training, and consulting roles.

12. **How do I register and what do I get?**
    Contact us at +971 54 749 5664 or info@elegant-training.ae.
    You get full notes, template packs, project files, and ongoing trainer support.

Take the next step—create presentations that wow any audience, only with Elegant Training Center!